

RESOLUTION

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF EL PASO:

That the Mayor be authorized to sign and submit a Grant Application and related documents to the El Paso Empowerment Zone Corporation on behalf of the City of El Paso in the amount of \$60,000.00 for the Mission Trail Harvest Market; and

That the Mayor's Office, be authorized to furnish such additional information as the El Paso Empowerment Zone Corporation may require in connection with the Grant Application for this Project; and

That the Mayor be authorized to execute, on behalf of the City of El Paso, any Grant Agreement and related documents, and any amendments to the initial Grant Agreement which increases or decreases funds, provided that no additional City funds are required, upon approval by the El Paso Empowerment Zone.

[In-kind matching funds only.]

APPROVED this 13th day of April, 2004.


THE CITY OF EL PASO

Joe Wardy
Mayor

ATTEST:

Richarda Duffy Momsen, City Clerk

APPROVED AS TO FORM:



Lee Ann B. Koehler
Assistant City Attorney

GA 48-2004

GRANT APPLICATION REVIEW

DEPARTMENT

Office of the Mayor

TYPE OF GRANT

Economic Development

CONTROL

779

GRANTOR

El Paso Empowerment Zone

EFFECTIVE DATE

April 30, 2004

MATCHING FUND REQ

☐

YES

☒

NO

SOURCE OF FUNDS (GRANT AMOUNT, MATCHING, IN-KIND, INTERGOVERN.)

Funds in the amount of \$60,000 from the El Paso Empowerment Zone . There is only
~~an~~ in-kind match for this grant.

PERSONNEL FUNDED BY GRANT

N/A

BRIEFLY DESCRIBE HOW GRANT WILL BE USED AND ANY SPECIAL CONDITIONS FOR GRANT:

Expenses to be covered by this grant can include: marketing & promotion and
 equipment (tents, PA system, stage)

Funds will be used for the Mission Trail Harvest Market.

CITY OF EL PASO
 DEPARTMENT OF
 ECONOMIC DEVELOPMENT
 2004 APR 9 PM 11:29

REVIEWED BY:

CHIEF FINANCIAL OFFICER

CHIEF ADMINISTRATIVE OFFICER

4/9/04

OMB

GRANTS ACCOUNTING MANAGER

GRANTS COORDINATOR

4-9-04

4-9-04

David A. Amort

J. L. Beardsley

Thomas M. Doyle

COMMENTS

The Mission Trail Harvest Market

The Mission Trail Harvest Market (Harvest Market) is a collaborative venture between the City of El Paso, the Ysleta del Sur Pueblo Indian Tribe and the Texas Cooperative Extension Service.

El Paso's year-round weather and a unique cultural blend make it an ideal location for the Harvest Market, which will showcase the area's fresh produce/products and arts & crafts. The Harvest Market's festive atmosphere will encourage the purchase of these goods by both locals and tourists. The initial site will be at the beginning of the Mission Trail, on the Ysleta del Sur Pueblo Indian Reservation, a region rich in history and culture. The Mission trail is home to three of the oldest, continuously active missions in the United States. The strong commitments expressed by the collaborative partners will ensure the success of the venture. The Harvest Market will be a major catalyst in the economic revival of the El Paso Lower Valley.

Merits of the Mission Trail Harvest Market

In the past, as U.S. food production became industrialized, farmers' markets were replaced by brokers and supermarkets. However, in the past twenty years, farmers' markets have regained popularity. They can supplement a farmer/vendor's income, offer low-cost business start-up opportunities to those who otherwise could not do so, encourage part-time growers to transition to larger operations and turn a vocational skill or hobby into a profitable venture.

The Harvest Market is expected to promote business development, boost area sales, increase recreational activities, promote community and economic development and revitalize the El Paso Lower Valley. It will also encourage tourism and create a revenue stream for both market vendors and area small businesses. As these small businesses grow, it is probable that employment opportunities in El Paso will increase.

In the future, it is anticipated that related businesses will choose to locate near the Harvest Market, thereby creating a highly beneficial and dynamic economic zone. Typically, farmers markets' have a high multiplier effect (a measure of the number of times money circulates in the local economy before leaving) associated with them. Supermarket spending has greatly reduced the local multiplier effect because most revenue leaves El Paso immediately. The Harvest Market will capture and retain some of the dollars that once left the area.

Locally, most of the farmer's revenue was derived from the dairy farm feed industry. Because of a recent bovine tuberculosis epidemic, all local dairies are being shut down or bought out. The repercussions of this outbreak have trickled down to the local farmer. Through the Harvest Market, local farmers can continue in the agriculture industry; crops will be diversified to meet

the needs of the local community and can be sold in a retail setting. The direct marketing approach can help farmers to establish producer cooperatives, as separate business entities, which wholesale products to local restaurants, stores and institutions.

A rich entrepreneurial environment for starting a new business/product will be provided through the Harvest Market. Farmer/vendors will be able to test-market new products, which can change the direction of an existing business, and diversify and enhance their customer base, all of which can create a more lucrative business.

Role of Collaborative Partners

The City of El Paso - The Departments of Economic Development and Parks and Recreation will administer the project. A coordinator will be assigned to manage all Harvest Market activities, including: Harvest Market promotion, booth assignments, fee collections, coordinating set-up and clean-up crews, and directing all project related activities of the partner members/affiliates. The City's Legal Department will draft Use Agreements, Vendor and Merchant Agreements and make recommendations concerning liability and other risk management issues.

The Ysleta del Sur Tigua Indian Reservation will appoint a tribal liaison to coordinate the prepared food & beverage vendors, as well as, cultural activities. The liaison will coordinate with the tribal police regarding security and traffic related issues.

The Texas Cooperative Extension Service will use its associations with area producers to enlist vendors to participate in the Harvest Market. They will organize and conduct educational programs that provide vendors with the skills to produce and market products profitably. Educational Programs will include production practices and safe handling techniques.

Texas Department of Agriculture (TDA) will provide educational programs regarding licensing, regulations and safe handling techniques. TDA has the marketing tools and experience needed to assist in project marketing.

Supplemental Nutrition Program

The Harvest Market produce vendors will be approved to accept coupons from the Farmers' Market Nutrition Program (FMNP), which is associated with the Special Supplemental Nutrition Program for Women, Infants and Children (WIC). This program provides supplemental foods to low-income pregnant, breastfeeding and non-breastfeeding post-partum women, and to infants and children up to 5 years of age who are found to be at nutritional risk. The FMNP encourages recipients to improve and expand their diets by adding fresh fruits and vegetables to it. FMNP expands the awareness, use of and sales at farmers' markets. Coupons can be redeemed to purchase fresh, nutritious, unprepared locally grown fruits, vegetables and herbs from farmers or farmers' markets. Coupons redeemed through the FMNP resulted in over \$20.8 million in revenue to farmers for fiscal year 2002.

Impact of the Mission Trail Harvest Market on the Community

The Mission Trail Harvest Market will be located within the El Paso Empowerment Zone. The project will address each of the three strategic areas outlined by the El Paso Empowerment Zone.

1. Workforce Development Training

On the Job Training

Farmer/vendors will provide on the job training, learning experiences, and job opportunities to farm workers, Harvest Market booth workers and their family members.

Through the Harvest Market opportunity, farmers/vendors will hone business management, marketing, communication, and leadership skills.

Job Preparedness

Texas Cooperative Extension Service will organize and conduct educational programs that provide vendors with the skills to produce and market products profitably. Educational programs will include production practices and safe handling techniques. Texas Department of Agriculture will provide educational programs regarding licensing, regulations and safe handling techniques.

2. Job Creation or Retention

Year 1 - an estimated 50 vendors will participate in the Mission Trail Harvest Market.

Year 2 - an estimated 75 vendors will participate in the Mission Trail Harvest Market.

Year 3 - an estimated 100 vendors will participate in the Mission Trail Harvest Market.

These numbers reflect vendor participation only. Many vendors will hire employees; therefore the total number of jobs created will be greater. It is expected that there will be repeat participation from enlisted vendors.

Beyond the project's developmental stages, it is projected that there will be a steady increase in vendor/employee participation and an increase in the hours of Market operation.

Tigua Tribal Member, area Farmers and various Lower Valley community groups have expressed an interest in participating in the Mission Trail Harvest Market. Therefore, it is probable, that a large number of participating vendors/employees will reside within the El Paso Empowerment Zone.

Farmers' markets can aid public assistance recipients to make a transition to regular employment. They have the potential to safeguard jobs, because of the direct employee involvement needed to prepare and sell goods at the farmers market.

3. Business Creation or Retention

The Mission Trail Harvest Market will facilitate the creation of new businesses, and retain as well as, expand the customer base of already established businesses within the El Paso Empowerment Zone.

The collaborative partners will absorb the developmental and marketing costs associated with business start-up, thereby encouraging local farmers and vendors to start lucrative businesses.

Through farmers' markets, farmers can diversify and enhance their customer base and facilitate product development. Some farmers will participate in producer cooperatives that wholesale products to local businesses. Fixed hours of operation and repeat consumer commerce will increase revenue. Revenues can be used to create a value-added business venture; allowing producers to better compete in the marketplace.

Budget

In Kind Contribution

City of El Paso

Salaries & Fringe Benefits

Laura Uribarri – Office of the Mayor Executive Assistant to the Mayor 3% of total salary & benefits from February – October 2004	\$1,726
Sheila Elias – Financial Services Grants Writer 30% of total salary & benefits from March - June 2004	\$5,271
Carolyn Moore – Department of Economic Development Tourism coordinator 50% of total salary & benefits from March – October 2004	\$15,552
Joe Rodriguez – Parks and Recreation Department Recreation Services Manager 20% of total salary & benefits from June – October 2004	\$6,411
Enriquez Valadez – Parks and Recreation Department Recreation Services Coordinator	\$4,142

20% of total salary & benefits from June – October 2004 Lorenzo Rodriguez – Engineering Department Project Coordinator 6% of total salary for April 2004	\$ 111
Department of Municipal Services & Parks and Recreation 3 Grounds Keepers 20% of total salary and benefits from June – October 2004	\$9,399
Department of Solid Waste Management Sanitation Services – June – October 2004	\$7,343
Total City In-Kind Contribution	\$49,955

Additional In-kind Contributions will be provided by the Ysleta del Sur Pueblo Indian Tribe and the Texas Cooperative Extension Service.

<u>Funds requested from the El Paso Empowerment Zone</u>	\$60,000
Tents for Vendor Booths – 100 tents@ 180.00/tent	\$18,000
Tents for Cultural Activities – 2 tents @ \$3,000/tent	\$ 6,000
PA Sound System	\$ 5,000
Mobile Stage	\$10,000
Marketing & Advertising	<u>\$21,000</u>
Total	\$60,000



Mission Trail Harvest Market - Illustration of a Tent Sponsored by the El Paso Empowerment Zone

City of El Paso Community and Human Development Department

ACCESSIBILITY/LETTER OF ASSURANCE

TO: ADA Accessibility Coordinator
Community Development Department, Social Services Section
2 Civic Center Plaza, 8th Floor
El Paso, Texas 79901 (915) 541-4378 voice (915) 541-4993 fax

DATE: March 23, 2004

As required by the City of El Paso Community and Human Development Department's Funding Program Guidelines, the applicant for funding named below agrees to comply with the City of El Paso Ordinance #9779, Non-Discrimination Against Disabled Persons, and all requirements imposed by said ordinance. The applicant agrees that in accordance with the foregoing requirements, no qualified person shall, on the basis of disability, be excluded from participation in or be denied the benefits of any program or activity receiving financial assistance from or operated by the City of El Paso, or be subjected to discrimination with respect to employment by any recipient of City funds.

Listed below are the exact addresses for **all sites** to be used for the proposed project. (If a section is not applicable, note reason - e.g. "Office in home" or "no rehearsal space."). If you require further space, you may attach an additional sheet.

Administration: City of El Paso – Office of the Mayor 2 Civic Center Plaza – 10 th Floor El Paso, Texas 79901	Program: Mission Trail Harvest Market Socorro Rd & Zaragoza Ave. (Corner Lot) El Paso, Texas 79907
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Program: _____	Program: _____
_____	_____
_____	_____

Attached is a current Self-Evaluation form for each of the above sites. (If a completed Self-Evaluation form is on file at the proposed site, the applicant may provide a copy *provided* all information is current. If the site has been modified, or if a Self-Evaluation has not been performed on the site, the applicant must complete and submit a current form.

If the ADA Accessibility Coordinator has found a proposed site to be in Conditional or Non-Compliance status, the applicant must also submit a copy of the **Transition Plan** which is a written agreement between the location's owners or occupants and the City detailing required changes to the site and the time frame to complete these changes. (There is no form for the Transition Plan.)

The applicant understands that any change in the approved site requires notification of the ADA Accessibility Coordinator in the Department of Community & Human Development **at least 60 days prior to use of the new site**. Questions regarding the above information may be addressed to the contact person listed below. The applicant will expect notification by letter of the accessibility status of each site.

City of El Paso – Office of the Mayor/Mission Trail Harvest Market
Name of Organization

Ms. Laura Uribarri
Name of Contact Person

2 Civic Center Plaza, El Paso, Texas 79901
Address

915-541-4304
Phone of Contact Person

915-541-4304
Phone

Signature

GUIDELINES/SELF-EVALUATION FOR COMMUNITY DEVELOPMENT
AND CITY OF EL PASO SUBRECIPIENTS

Agency Name: City of El Paso – Office of the Mayor/Mission Trail Harvest Market

Telephone: 915-541-4304

Address: Corner Lot – Socorro Rd. & Zaragoza Ave. Date: March 23, 2004

El Paso, Texas 79907

Age of Facility: Parking Lot

Person Filling Out Report: Sheila Elias

Reference

4.6.	1.)	<u>Parking Spaces</u>	
	a.	How many total parking spaces?	No Parking on Harvest Market Site except for handicapped. 140 public parking spaces on adjacent lot.
	b.	How many are accessible for the disabled?	4 spaces on Market site 6 spaces on adjacent lot
	c.	How wide is accessible parking space?	13' X 20' on site 8' X 18' on adjacent lot
	d.	How wide is accessible access aisle?	13' on site 8' on adjacent lot
	e.	Is the accessible parking space on the shortest accessible route of travel from adjacent parking to the accessible entrance? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If no, please explain:	
	f.	Is at least one space a van accessible space (96 inch access aisle)? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> If not, please explain:	
	g.	If a car is parked in the accessible space, is the sign visible? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	
	h.	Is/are the space/s and access aisle/s level with no slope over 1:50 (2%) in any direction? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>	

Table 4.1.1
Figure 9

Total Parking in Lot	Required Minimum Number of Accessible Spaces
1 to 25	1
26 to 50	2
51 to 75	3
76 to 100	4
101 to 150	5
151 to 200	6
201 to 300	7
301 to 400	8
401 to 500	9
501 to 1000	2 percent of total
1001 and over	20 plus 1 for each 100 over 1000

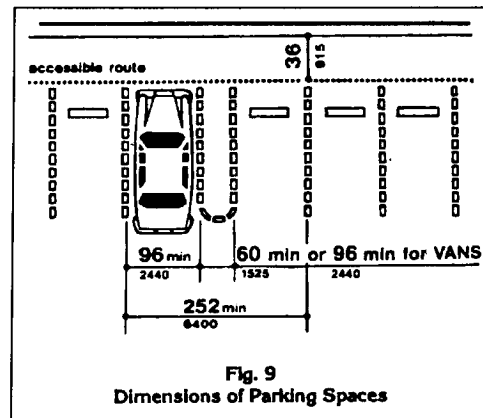


Figure 9, 4.6

Reference

- 4.5 2.) Is there a continuous, smooth, level, hard-surfaced pathway at least 36" wide, with no level changes greater than 1/2" from accessible parking to the entrance? Yes X on site No X on adjacent lot
- 4.8 3.) If there are changes in level, are ramps provided? Yes X No ___
- 4.8.5 a. What is total change in height (inches)? 4"
b. What is the ramp length (feet)? 4'
c. Are handrails provided? Yes ___ No X handicapped ramps are street corner ramps. There are no rails.

The Mission Trail Harvest Market will be held on a parking lot. All remaining questions are not applicable except in regards to restroom facilities.

- 4.13.6 Figure 25
- 4.) Maneuvering Clearance at Door
- a. What are the dimensions of the level maneuvering area at front entrance door? _____
- b. Does the door swing in or out? _____
- c. Indicate approach direction and dimensions of level maneuvering space by drawing entry dimensions as shown in the example below.

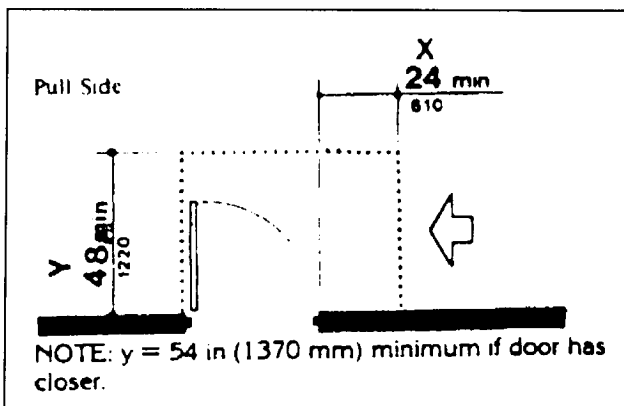
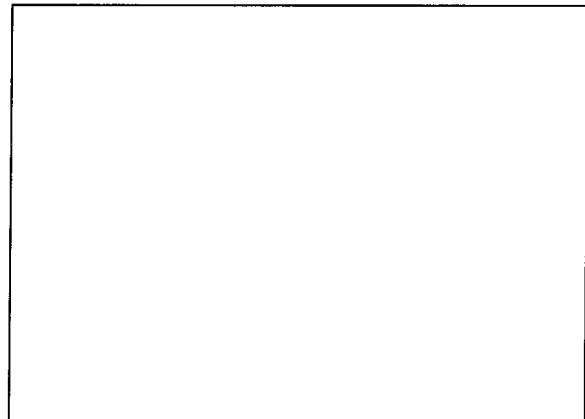


Figure 25



Entry sketch

4.13.5 5.) What is the clear width of front entrance when door is open?

4.5 6.) Is floor non-skid surface, or low-pile carpet of 1/2" or less and firmly attached? Yes _____ No _____

If no, please explain:

Reference

4.13.5 7.) All interior doors must provide clear width of 32" when open. Complete the following chart for interior doors. (List doors in building)

a. Do all doors comply? Yes _____ No _____

Room	Clear Width (inches)	Room	Clear Width (inches)
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Add additional sheets if needed.

4.13.9 operating and does not operate? b. Do all accessible doors have handles, pulls, latches, locks, and other devices that have a shape that is easy to grasp with one hand require tight grasping, pinching or twisting of the wrist to

Yes _____ No _____

If no, please explain:

4.10 8.) The building is _____ story(ies) high.
Does the building have an elevator? Yes _____ No _____

If yes, complete the following:

- What is elevator door width? _____
- What are inside dimensions? _____
- How high above floor are call buttons? _____
- How high are highest car control buttons? _____
- Do control buttons have raised characters or Braille? _____

If no, please explain:

4.4.1 9.) Are all wall-mounted elements (phones, fire extinguishers, signs, etc.) mounted with their leading edges at or below 27 inches? (See Fig. 8 next page.)
Yes _____ No _____ If no, please explain:

a. Does the element protrude over 4 inches from the wall? Yes _____

No _____

- b. If the element protrudes over four inches from the wall into the accessible route, is the element protected by means of curb, furniture, ground mounted object, etc.? Yes _____ No _____ If no, please explain:

Reference *

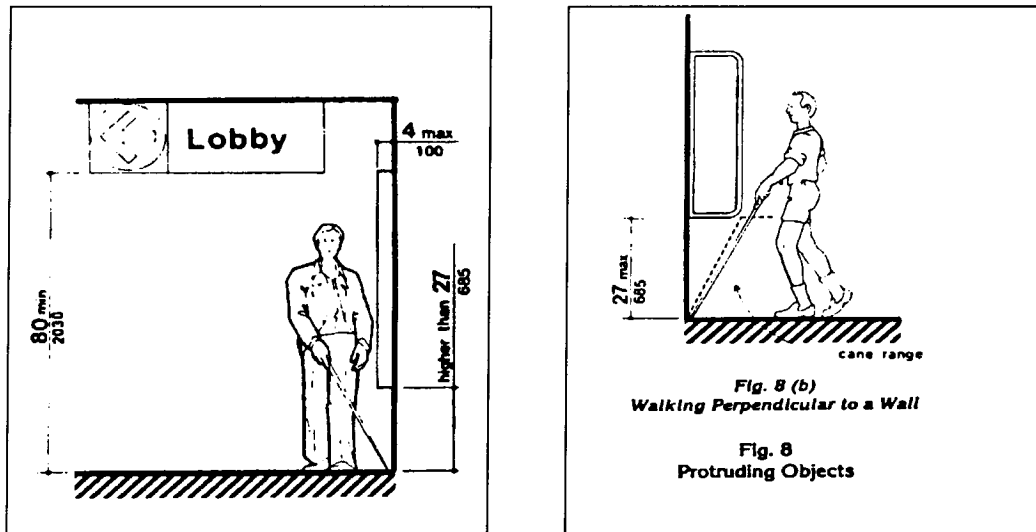


Figure 8

10.) Restroom Facilities - **Accessible portable toilet will be provided.**

Are toilet facilities provided in rooms having multiple stalls or in individual rooms?
Multiple Stalls _____ Individual Rooms _____

4.17 If multi-stall:

4.13.5 a. What is clear width at main restroom entrance when door is open? _____

4.3.3 b. What is the clear width of the aisle to the accessible stall? _____

4.17.3 c. What are the dimensions of the accessible stall? Depth _____ Width _____

4.17.5 d. Does stall door swing in or out? _____

4.17.6 e. Does accessible stall/toilet have grab bars? Yes _____ No _____

1. Length of grab bars _____

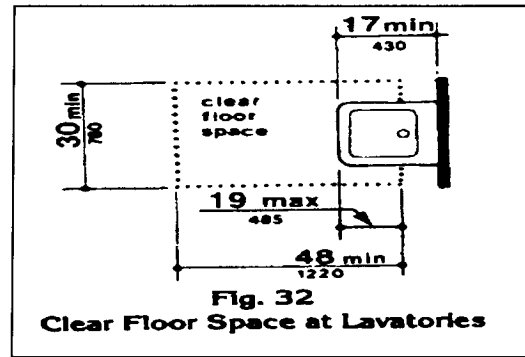
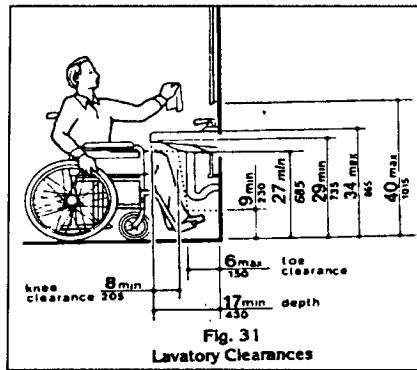
2. Location (side/side or side/back) _____

3. Mounting height above floor _____

4.16.3 f. What is toilet seat height from floor? _____

4.19.2 g. What is lavatory rim height from floor? _____

4.19.2 h. Do clearances comply with Fig. 31 & Fig. 32 (below)? Yes _____ No _____



Reference*

- 4.19.3 i. Is there clear floor space of 30" x 48" minimum? (Fig. 31) Yes _____ No _____
- 4.19.4 j. Are hot water and drain pipes below sink insulated or otherwise covered?
Yes _____ No _____
- 4.19.6 k. What are heights of top and bottom edges of accessible mirror from floor?
Bottom edge (40 in. max) _____ Top edge (74 in. min.) _____
- 4.27 l. Are all dispensers easy to reach and no more than 48" from floor to bottom of dispenser (54" for side reach)? Yes _____ No _____

4.27 If individual toilet rooms are provided, indicate configuration below:

1. Room dimensions _____
- 4.22.2 2. Does the door swing into the clear floor space of any fixture? Yes _____ No _____
3. Fixture heights and location
- 4.16.3 a. What is toilet seat height from floor? _____
- 4.19.2 b. What is lavatory rim height from floor? _____
- 4.26 c. Does accessible toilet have grab bars? Yes _____ No _____
- 4.17.6 1. Length of grab bars _____
2. Location (side/side or side/back) _____
3. Mounting height above floor _____
- 4.27.1 d. Do clearances comply with Fig. 31 & Fig. 32 (above)? Yes _____ No _____
- 4.19.3 e. Is there clear floor space of 48" x 30" minimum? (Fig. 31) Yes _____ No _____
- 4.19.4 f. Are hot water and drain pipes below sink insulated or otherwise covered?
Yes _____ No _____
- 4.19.6 g. What are heights of top and bottom edges of accessible mirror from floor?
Bottom edge (40 in. max) _____ Top edge (74 in. min.) _____
- 4.27 h. Are all dispensers easy to reach and no more than 48" from floor to bottom dispenser (54" for side reach)? Yes _____ No _____

4.15 11.) Is at least one water fountain accessible; no more than 36" in height measured from the floor or ground surface to the spout with a 30" x 48" clear floor space in front of the water fountain? Yes _____ No _____
If no, please explain:

4.31.3 12.) Is at least one phone accessible to the mobility impaired (no more than 48" from the floor)? Yes _____ No _____
If no, please explain:

4.31.9 13.) Do you have a Telecommunications Device for the Deaf (TDD)?

Yes _____ No _____

If no, please explain how service is provided to individuals with hearing impairments?

Reference*

4.28.2 14.) Are emergency warning signals both audible and visual?

4.28.3 Yes _____ No _____

If no, please explain:

15.) Is program information that is available in print, available on audio tape or in an alternative method? Yes _____ No _____

If no, please explain:

16.) Are all public meetings accessible (with sign language interpreters) and in accessible locations? Yes _____ No _____

If no, please explain:

*Reference number is from Uniform Federal Accessibility Standards and Americans with Disabilities Act Accessibility Guidelines.

In the case that non-compliant elements are found and structural changes are needed, develop a transitional plan setting forth the steps necessary to complete such changes or alterations. The transitional plan shall contain, at a minimum, identification of physical barriers that limit accessibility; description of methods to make facilities accessible; time schedule for taking each necessary step; costs of changes; and name of person responsible for implementation of plan. Please attach this information to the self-evaluation.

Please be advised that you may have further obligations under the
Americans with Disabilities Act.

For questions or further information regarding these forms, please contact:

Accessibility & ADA Coordinator
Community Development Department - Social Services Section
2 Civic Center Plaza, 8th Floor
El Paso, Texas 79901
541-4378

Please return Guidelines/Self-Evaluations and Transitional Plan along with the proposal application to the Department of Community & Human Development.

Environmental Review Questionnaire

The following questions must be answered fully in order for the proposed project to be considered for funding. Do not leave any blanks. Any unanswered questions will result in a delay in the funding decision. Please print or type your responses; illegible questionnaires will result in a delay in funding decision.

I. What is the address of the proposed location of the project and when was the structure built? Paved parking lot at the corner of Socorro Rd. & Zaragoza Ave.

If there is no "project-site address", please explain "why not" in the space provided.
The project site is a parking lot.

II. Describe the proposed project. (For housing projects, indicate the number of housing units or square feet of non-residential space to be assisted, and/or acreage to be developed.)
The Mission Trail Harvest Market will showcase the area's fresh produce/products and arts & craft and facilitate the purchase of these goods. The Harvest Market is expected to promote business development, increase employment, boost area sales, increase recreational activities, promote community and economic development and revitalize the El Paso Lower Valley.

III. What are the present and proposed uses of the property? (i.e., office space, rental units, warehouse space, residential, commercial, etc.)

Present: Parking Lot

Proposed: The Mission Trail Harvest Market will be held on the paved parking lot.

IV. Which of the following activities are being proposed: Check all that apply.

- A. ☒ No change to existing structure
- B. ☐ Current or new lease of existing structure
- C. ☐ Acquisition of
 - 1. ☐ existing structure
 - 2. ☐ land for development of more than four housing units on any one site or five or more units of housing, where the housing sites are 2000 feet or less apart
 - 3. ☐ undeveloped land for future use
- D. ☐ Rehabilitation of existing structure
 - 1. ☐ in the case of a residential building, the number of units will increase by more than twenty percent (20%)
- E. ☐ New construction
- F. ☐ Demolition
- G. ☐ Change in land use from non-residential to residential
- H. ☐ Change in land use from residential to non-residential
- I. ☐ Infrastructure, including improvements
- J. ☐ Activities to assist homeownership of existing dwelling units, including closing costs and down payment assistance to homebuyers, interest buy downs and similar activities that result in transfer of title to the property.
- K. ☒ Equipment purchase

V. If repair/rehabilitation of existing structures will be done, list the property values as requested, below:

- A. Property value before repair/rehab: \$ _____
B. Repair/rehab costs: \$ _____
C. Property value after repair/rehab: \$ _____

VI. Is the project located in a flood zone? Yes _____ No X

Will equipment be purchased for the project? Yes X No _____ If yes to both questions, flood insurance may be required. If flood insurance is required, the cost to the project should be considered before proceeding. You may call the Environmental Review Office, Department of Community and Human Development, City of El Paso, at (915) 541-4155, for this determination. If the answer above is yes, please contact the Empowerment Zone staff for technical assistance.

VII. Will this project's EZ contract be sub-contracted? Yes _____ No X
If yes, please provide information for each sub-contractor.

Sub-contractor	Location	Amount

**Do Not Write in the Space Below
To Be Completed by EZ Staff**

Project Name: _____

Sponsor Name: _____

Name & Phone Number of Sponsor's Contact Person:

Name _____

Phone _____

PERM Number: _____

Application Number: _____

EZ Funding Amount: _____